

CHILDREN AND FAMILY SERVICES ADVISORY COMMITTEE
MINUTES

JANUARY 20, 2011

PRESENT: Diane Ripple, Barbara Vaughn Peterson, Shirley Wehmeier, Sarah Badeau, Katie Miller, Carol Rogers, Missy Kueht-Becker, Kate Pillman, Raquel Mehring, Ed Cohen, Sara Carpenter, Barb Holtz, Alyssa Schroder, Karen Villarreal, Amy Baumann, Sarah Matson

STAFF PRESENT: Jesús Mireles, Antwayne Robertson, Pete Slesar, Kathy Mullooly

Diane Ripple called the meeting to order at 8:38 a.m.

APPROVAL OF MINUTES:

Notes from the November 18, 2010 meeting were shared. There were no minutes as the meeting was unofficial because the agenda was mistakenly not posted.

BOARD LIAISON REPORT

In Joe Vitale's absence, his emailed report was shared by Diane Ripple. At the last Health and Human Services Board meeting, they had an update on the home delivered meal program presented by Cathy Bellovary and Mary Smith of the ADRC. Lisa Roberts presented to the Board on Strengthening Families Initiative and Parent Café's. She will make this presentation to CAFSAC in February.

Joe reported to the Board that CAFSAC continues to work on the collaboration document and advised them that he would bring them a copy soon.

PARTNERSHIPS (REVIEW OF COORDINATION/COLLABORATION SPREADSHEET)

Diane reported that this document is a rough draft at this point and there was much discussion regarding what information is to be included and the purpose of the document. Shirley Wehmeier suggested including a column for the contact person for the program. They discussed what information agencies need when determining where to refer families to other resources.

Missy stated this is just the first step in a working document, and suggested an agenda item "next steps" for the next meeting. Raquel stated we should ask Joe Vitale what he expects from this document. Barb Holtz stated that she agrees with Antwayne, that we should in the future address the collaboration and/or duplication of services.

Antwayne asked if we have Ann Christman scheduled to return to answer questions as to how agencies can securely share client data. Diane stated members are supposed to email her their questions, as to what is possible for agency sharing and security issues.

Jesús suggested forming a workgroup to work on enhancing the collaboration/coordination between agencies that are involved with the same family using the "Primary Service Provider Model" as a guide. The workgroup will discuss if and how this is possible and will present to the CAFSAC members. Missy volunteered to be on the committee, as did Sara Matson. Diane stated she would sit on the committee. Carol Rogers volunteered as well. Carol asked about her being federally funded and having different criteria. Sarah Matson suggested bringing in someone from Public health who does home visitation, specifically mentioning Theresa Imp. Mary Anderson from Public Health is a member, but could not make this meeting. Diane will follow up with Mary Anderson and ask if it's ok to invite Theresa Imp to be part of this workgroup.

Diane asked if the members are comfortable sharing the spreadsheet outside of the committee. They answered they are not willing to share this work in progress at this time. They agreed to remove the evidence based column, but Diane stated that if that information is important to someone, they can include it in another column. There will be an added column to include the referral contact person's information.

COAD (CITIZENS AND ORGANIZATIONS ACTIVE IN DISASTERS)

Jesús introduced Kate Pillman from COAD. He stated that Waukesha County Health and Human Services is actively involved in emergency preparedness. We had assisted in the H1N1 event, making sure we have enough staff. We have worked with COAD getting enough volunteers and preparing staff for emergencies.

Kate Pillman began, stating that she works with Bill Stolte at Waukesha County Emergency Management. COAD is a coalition of non-profit organizations, government agencies, businesses, and community groups. They promote public awareness about disaster preparedness, and support disaster response and recovery efforts. They manage databases and provide training to the community on what to do in an emergency. They have a very collaborative approach, between the public and private partnerships. They have volunteer program in Washington, Racine, Kenosha, and Waukesha Counties, including 80 members in the medical reserve corps.

COAD coordinates response missions by setting up Disaster Assistance Centers, providing volunteer management, public health/disaster medical assistance, public works/distribution, traffic/crowd control/security, and administrative support.

Kate talked about preparedness education. She distributed printed information about preparing families in an emergency. She asked how many people have an emergency kit at home (water, flashlights, etc.). COAD hosts safety fairs and events. They provide access to training and exercises, including teaching how to use your cell phone as a tool in an emergency and choosing the right things to take with you if you are evacuated from your home.

In addition to families, businesses and facilities also need to prepare. Do they know who their top people are and how to contact staff? Kate stated that businesses should think through likely scenarios and have a plan in place. Are you connected to the right people and resources to obtain what your agency would need?

There is a period of time between the emergency and when FEMA or the National Guard can respond. COAD addresses immediate needs to the community; food, shelter, counseling.

Jesús asked Kate what non-profits can do to assist the families they are working with. She stated there are materials to share available through FEMA or COAD. Encourage families to have a plan in place; contact information, where to go if evacuated, what to do with pets (they are not allowed at Red Cross shelters), prepare a basic emergency kit. There are many notification systems people can register for, i.e. My State, to receive text message weather and emergency warnings. Those are some steps to encourage people to take.

Amy Baumann talked about her personal experience in the Eagle tornado, stressing the importance of having that emergency kit in your home and preparing a plan with your children. Kate also relayed her personal experience with the Eagle tornado, as her family also lives there.

Kate advised that another good resource is Ready.gov, which is also available entirely in Spanish. She provided the link to obtain preparedness materials in various languages, www.cert-la.com/cert-sitemap-foreign-languages.htm and this link to their website which has extensive resources www.coadwi.org/page17.php

OVERVIEW AND ORIENTATION

Diane Ripple gave a brief overview of the by-laws. Copies of the by-laws were handed out. New members introduced themselves. Karen Villerreal, Pregnancy Support Connection, Amy Baumann, Pregnancy Support Connection, and Sarah Badeau, Children's Service Society of Wisconsin, Special Needs Adoption program, covering southeastern Wisconsin.

Diane read the Child and Family Services Advisory Committee's mission statement and asked experienced committee members to share their experience serving on the committee. She sees this as an advocacy group. Jesús stated that the group identifies the needs, as they change, in our community, making recommendations to the Board to take to the County Executive. They address unmet needs and find resources. Diane advised everyone to re-familiarize themselves with the by-laws.

Diane reported that the nominating committee consists of herself, Raquel Mehring, Don Harris, Missy Kueht-Becker, and Joe Vitale. Julie Ausprung will help to remind the nominating committee when terms expire. Jesús asked if the membership list is current, correct, and approved. Diane advised that we need to remove Sheryl Gerstl and Dennis Neuenfeld, and correct and complete information will be emailed from Carol Rogers and Amy Baumann. The members agreed to approve the roster now, with these few updates. Raquel began discussion about having only one person per agency. Jesús answered that he does not see that in the by-laws. The nominating committee will be looking into that. Diane asked if we currently have duplication, as far as more than one person per agency. There are people from the same agency as members, so that if one can't make it to a meeting, the other one can. Also, some that are from the same agency but working in completely different capacities. Kathy Mullooly asked what happens if agency representatives are not regularly attending. Diane stated attendance is

addressed in the by-laws. Raquel suggested that the nomination committee meet to discuss this, and to review and recommend the membership list for 2011.

Diane began discussion about the Issue Segments for 2011 and reported that there are just two months to fill in. Barb Holtz stated she will present on Born Learning in October, and Sara Carpenter will present on a program to be determined on July 21st. The committee agreed to the issues segments for 2011. Diane suggested that members start thinking of ideas for 2012.

Pete asked about the status of the needs list. Diane stated there is a needs list subcommittee who will stay a few minutes after the meeting to discuss.

NEXT MEETING

The next meeting will be held on February 17, 2011 at 8:30 in the Boardroom of the Human Services Center.

ADJOURNMENT

Raquel motioned to adjourn, second by Diane Ripple at 9:54 a.m.

Approved on 2/18/11
Date